



Guidelines for Non – Kinesiology Course Accreditation.

If the course is not VETEC, VETAB, or part of the Health Training Package common units then the course must be submitted by a current Registered Specialized Kinesiology Practitioner (formerly known as Level 2) of AKA. This applies whether:-

1. Course author is submitting the course
2. The course is being submitted on behalf of the course author
3. The course author is an overseas course author.

If submitting on behalf of a course author.

Course authors using a proxy for submission will gain a current Registered Specialized Kinesiology Practitioners status (formerly known as Level 2) of AKA within 2 years of course submission. All courses must be submitted with the written consent of the course author.

- Qualifications to teach the subject, including resume.
- Detailed course syllabus
- Learning outcomes ie. what will the students get out of the course. Aims and Objectives.
- Assessments: ie.
 - Assignments
 - Tests
 - Oral assessments etc

With percentage of weighting

- Copies of tests, assignment questions etc.
- Number of contact hours
- A copy of all student handouts & manuals.
- List of texts, compulsory & optional.
- List of materials required by students, compulsory & optional.
- Advertising, present all fliers & brochures.

Please supply all information to have your course accredited promptly. A submission fee of \$165 must accompany your submission.